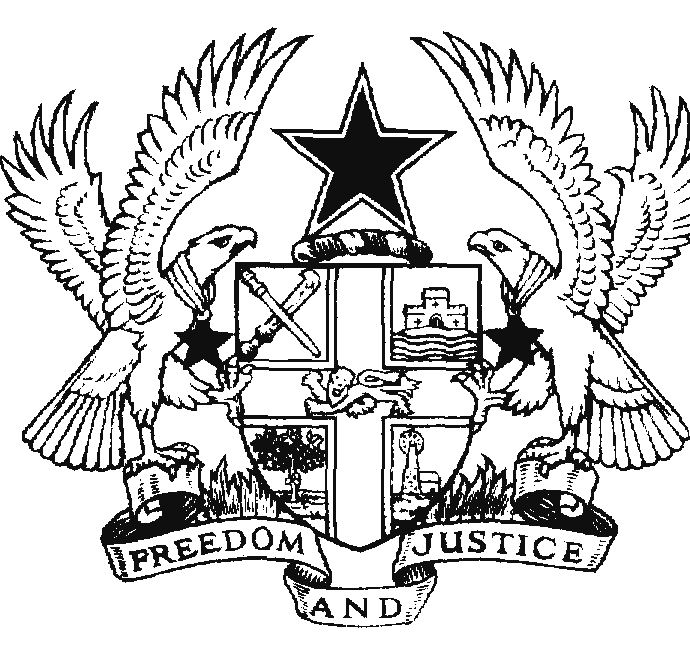
**STATISTICAL SERVICE**



REPUBLIC OF GHANA

**GHANA LIVING STANDARDS SURVEY**

**7**

**2016/2017**

**NON-FARM HOUSEHOLD ENTERPRISE**

**SECTION 10**

REGION:

CLUSTER NUMBER:

HOUSEHOLD:

DISTRICT:

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SECTION 10: NON-FARM ENTERPRISES

PART A: BASIC CHARACTERISTICS OF NON-FARM ENTERPRISES

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| 1. (WRITE TOTAL NO. OF NON-FARM ENTERPRISES FROM SECTION 6 Q.10) | | | | | | | | | | | | | | | | | | | | |  | |  | | |  | | | |  | | | |  | | | | |
|  | | | | | | | | | |  | | |  | | |  | | |  | |  | | |  | | | |  | | | |  | | | | |
| Now I would like to ask you about the enterprises ...... (NAME OF NON-FARM ENTERPISES FROM SECTION 6 Q.10)  For which you are responsible. These are ..... REFER TO PRE-FILLED COLIMNS 1-3. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| E  N  T  E  R  P  R  I  S  E  N  U  M  B  E  R | | 2  **NAME OF ENTER-PRISE**  **(FROM SECTION 6)** | | | | 3  PERSON OWNING | | | | | 3a  PERSON RESPONSIBLE  **CODE 99 IF NON-HOUSEHOLD MEMBER** | | | 4  PERSON INTERVI-EWED | 5  What is the principal activity of this enterprise? | | | | 6  What is the main secondary activity of the enterprise? | | | 7  How long has this enterprise been actively operating? | | | 8  How many months during the past 12 months did the enterprise operate?  **(IF LESS THAN A MONTH, RECORD 00)** | | 9  Does the income of this enterprise belong entirely to the owner?  Yes........1  (>> 11)  No..........2 | | 10  What percentage of the income of this enterprise comes to the owner?  **USE CODE FOR Q.10** | | | **CODES FOR Q.10** | | | | | | | |
|  | 75.............3/4  66………..2/3 | | | | 1  2 |  | |
|  | 50.............1/2 | | | | 3 |  | |
|  | 33.............1/3 | | | | 4 |  | |
|  | 25.............1/4 | | | | 5 |  | |
|  | 20.............1/5 | | | | 6 |  | |
|  | 10.............1/10 | | | | 7 |  | |
|  | 5...............1/20 | | | | 8 |  | |
|  |
|  |  | | | |  |
| NAME | | | ID | | NAME | ID | | ID | NAME OF ACTIVITY | | ISIC CODE | | NAME OF ACTIVITY | ISIC CODE | | YRS | | MTH | MONTHS | |  | | | | |  |  | |
| 01 | |  | | | |  | | |  | |  |  | |  |  | |  | |  |  | |  | |  |  | |  | |  | | |  | | | | | | | |
| 02 | |  | | | |  | | |  | |  |  | |  |  | |  | |  |  | |  | |  |  | |  | |  | | |  | | | | | | | |
|  | | | | | | | | | | | |
| E  N  T  E  R  P  R  I  S  E  N  U  M  B  E  R | 11  Is this enterprise registered with any government agency?  Yes, Registrar-  General’s Dept…..A  Yes Dept. of  Cooperatives............B  Yes District  Assembly.................C  Yes, Ghana Revenue  Authority………….D  Other (specify)..........E  No..............................F | | | | | | | | | 12  What was the most serious difficulty in establishing this enterprise?  No difficulty........1  Capital/Credit......2  Technical  know how.........3  Gov’t regulation..4  Other (specify)....5 | | | | 13  What was the main source of capital in setting up this enterprise?  Household savings.....................01  Bank...........................................02  Remittances from abroad...........03  Proceeds from family farm........04  Proceeds from family non-farm  enterprise...................................05  Income from family property.....06  NGO support..............................07  District Assembly......................08  Town Dev’t support...................09  Church assistance.......................10  Money lenders (microfinance)...11  Relatives/friends........................12  Other Partners............................13  Cooperatives..............................14  Other (specify)...........................96 | | | | 14  What is the nature of this capital?  Loan................1  Gift..................2  Self-financed...3 | | 15  During the past 12 months, has this enterprise tried to get credit from banks, and other financial institutions?  Yes, successfully....1  Yes,  unsuccessfully.......2  No...........................3 | | | | 16  During the past 12 months, what has been the main source of credit used by this enterprise?  No credit used..........01  (>> PART B)  Bank........................02  Other financial  Agency.................03  Cooperative.............04  Money lender..........05  Family/friend..........06  Proceeds from other  Enterprise..............07  Gov’t agencies........08  NGOs......................09  Micro financial Institution…………10  Other (specify).........11 | | | 17  During the past 12 months, how much altogether has this enterprise borrowed?  **(NEW LOANS)** | | | | 18  During the past 12 months, how much of the total loans has this enterprise repaid?  **INCLUDE THE VALUE OF ANY IN-KIND PAYMENTS** | | | | |  | | | |
| AMOUNT | | | | AMOUNT | | | | |
| GH¢ | GHp | | | GH¢ | | | | GHp |
| 01 |  | |  |  |  | |  |  | |  | | | |  | | | |  | |  | | | |  | | |  |  | | |  | | | |  |
| 02 |  | |  |  |  | |  |  | |  | | | |  | | | |  | |  | | | |  | | |  |  | | |  | | | |  |  | | | |

10.1

SECTION 10: NON-FARM ENTERPRISES

PART B: EMPLOYMENT

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Now I would like to ask you about persons engaged in the enterprise for which you are responsible. | | | | | | | | | | | | | | | | |  | | | |  | | | | |  | | | | | |  | |
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| E  N  T  E  R  P  R  I  S  E  N  U  M  B  E  R | 1  During the past 12 months, how many people have usually worked in this enterprise?  **“INCLUDE HOUSEHOLD MEMBERS, APPRENTICES & HIRED LABOUR BUT EXCLUDE PERSON RESPONSIBLE FOR THE ENTERPRISE** | | | 2  How many persons are currently engaged by this enterprise?  **INCLUDE OWNER IF INVOLVED IN ACTIVITY OF ENTERPRISE** | | | | 3  How many of those engaged are working proprietors? | | | 4  How many of the persons engaged are members of this household? | | 5  **REPORT IDs OF HOUSEHOLD PERSONS WORKING IN THE ENTERPRISE.**  **DO NOT INCLUDE PERSONS RESPONSIBLE/OWNER/WOR-KING PROPRIETOR FOR ENTERPRISE**  **IF NO, CODE 99** | | | | | 6  How many persons currently engaged are full-time? | | | | 7  How many are casual? | | | 8  How many are apprentice? | | | | 9  How many are contributing family workers? | | | | 10  How many are Ghanaians? | | | | |
| Male | Female | | Male | | Female | | Male | | Female | Male | Female | ID | | ID | | | Male | | Female | | Male | | Female | Male | | | Female | Male | Female | | | Male | | | Female |
| 01 |  |  | |  | |  | |  | |  |  |  |  | |  | | |  | |  | |  | |  |  | | |  |  |  | | |  | | |  |
| 02 |  |  | |  | |  | |  | |  |  |  |  | |  | | |  | |  | |  | |  |  | | |  |  |  | | |  | | |  |
|  | | | | |
|  | | | | |
| E  N  T  E  R  P  R  I  S  E  N  U  M  B  E  R | 11  How many are non-Ghanaians? | | | 12  How many are skilled? | | | | 13  How many are unskilled? | | | 14  Are formal wage contracts issued to employees?    Yes, written….......1  Yes, Oral/verbal…2  No.........................3  N/A……………...4 | | | 15  Does any of the employees receive paid/ sick leave?  Yes, paid leave……..1  Yes, sick leave……...2  Yes, both…………...3  No…………………4 | | | | | | 16  Do the employees receive any on-the-job training?  Yes, within…………..1  Yes, outside……….…2  Yes, both…………….3  No……………………4 | | | | | | 17  On average, how many hours per day does an employee of this enterprise work?  ENTER 00 IF SELF- EMPLOYED | | | | |
| Male | Female | | Male | | Female | | Male | | Female | HOURS | | | | |
| 01 |  |  | |  | |  | |  | |  |  | | |  | | | | | |  | | | | | |  | | | | |
| 02 |  |  | |  | |  | |  | |  |  | | |  | | | | | |  | | | | | |  | | | | |

10.2

SECTION 10: NON-FARM ENTERPRISE

PART C1: WAGE EARNINGS

Now I would like to ask you about wage earnings of the employees of the enterprise for which you are responsible.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FIRST ENTERPRISE** Yes…………..1 (Col. A)   1. Has the enterprise been operating in the past two weeks? No……………2 (Col. B) | | | | |  |
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|  | **FIRST ENTERPRISE**  **A** | O P E R A T I N G  IN THE PAST TWO WEEKS | | | |  | **FIRST ENTERPRISE**  **B** | N O T O P E R A T I N G  IN THE PAST TWO WEEKS | | | |
| How much was paid in wages/salaries to the following categories of employees of this enterprise during the past  ……………………………………..? | | | | How much is **usually** paid in wages/salaries to the following categories of employees of this enterprise during the past  ……………………………………..? | | | |
| 1 Month? | | 3 Months? | | 1 Month? | | 3 Months? | |
| AMOUNT | | AMOUNT | | AMOUNT | | AMOUNT | |
| GH¢ | GH¢ | GH¢ | GH¢ | GH¢ | GH¢ | GH¢ | GH¢ |
| Male | Female | Male | Female | Male | Female | Male | Female |
|  | 2. Working proprietors |  |  |  |  | 2. Working proprietors |  |  |  |  |
|  | 3. Household employees |  |  |  |  | 3. Household employees |  |  |  |  |
|  | 4. Total Ghanaian employees |  |  |  |  | 4. Total Ghanaian employees |  |  |  |  |
|  | 5. Non-Ghanaian employees |  |  |  |  | 5. Non-Ghanaian employees |  |  |  |  |
|  | 6. Full-time employees |  |  |  |  | 6. Full-time employees |  |  |  |  |
|  | 7. Casual employees |  |  |  |  | 7. Casual employees |  |  |  |  |
|  | 8. Apprentices |  |  |  |  | 8. Apprentices |  |  |  |  |
|  | 1. Skilled |  |  |  |  | 1. Skilled |  |  |  |  |
|  | 2. Unskilled |  |  |  |  | 2. Unskilled |  |  |  |  |

>> PART 2C

10.3

SECTION 10: NON-FARM ENTERPRISE

PART C2: WAGE EARNINGS

Now I would like to ask you about wage earnings of the employees of the enterprise for which you are responsible.

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| **SECOND ENTERPRISE** Yes…………..1 (Col. A)   1. Has the enterprise been operating in the past two weeks? No……………2 (Col. B) | | | | |  |
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|  | **SECOND ENTERPRISE**  **A** | O P E R A T I N G  IN THE PAST TWO WEEKS | | | |  | **SECOND ENTERPRISE**  **B** | N O T O P E R A T I N G  IN THE PAST TWO WEEKS | | | |
| How much was paid in wages/salaries to the following categories of employees of this enterprise during the past  ……………………………………..? | | | | How much is **usually** paid in wages/salaries to the following categories of employees of this enterprise during the past  ……………………………………..? | | | |
| 1 Month? | | 3 Months? | | 1 Month? | | 3 Months? | |
| AMOUNT | | AMOUNT | | AMOUNT | | AMOUNT | |
| GH¢ | GH¢ | GH¢ | GH¢ | GH¢ | GH¢ | GH¢ | GH¢ |
| Male | Female | Male | Male | Male | Female | Male | Female |
|  | 12. Working proprietors |  |  |  |  | 12. Working proprietors |  |  |  |  |
|  | 13. Household employees |  |  |  |  | 13. Household employees |  |  |  |  |
|  | 14. Ghanaian employees |  |  |  |  | 14. Ghanaian employees |  |  |  |  |
|  | 15. Non-Ghanaian employees |  |  |  |  | 15. Non-Ghanaian employees |  |  |  |  |
|  | 16. Full-time employees |  |  |  |  | 16. Full-time employees |  |  |  |  |
|  | 17. Casual employees |  |  |  |  | 17. Casual employees |  |  |  |  |
|  | 18. Apprentices |  |  |  |  | 18. Apprentices |  |  |  |  |
|  | 19. Skilled |  |  |  |  | 19. Skilled |  |  |  |  |
|  | 20. Unskilled |  |  |  |  | 20. Unskilled |  |  |  |  |
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>>PART D1(i)

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| SECTION 10: NON-FARM ENTERPRISE | | |  |  |  |  |  |  | |  |
| PART D1(i): QUANTITY AND COST OF MATERIALS PURCHASED FOR **MANUFACTURING,**  **CONSTRUCTION AND MINING AND QUARRYING ACTIVITIES** | | | | |  |  |  |  | |  |
| FIRST ENTERPRISE | |  |  |  |  |  | Period codes | |  | **UNIT CODE** |
| *Complete a separate line for each material purchased.* | | | |  |  |  | Daily ………………1 | |  | American tin………..02  Balls...........................03  Bar..............................04  Barrel……….………05  Basket……………....06  Beer bottle………….07  Bowl………………..08  Box…………………09  Bucket.......................10  Bunch………………11  Bundle……………...12  Crate………………..13  Carton……………....14  Dozen.........................15  Fanta bottle…………16  Fingers……………...17  Fruit………………...18  Gallon………………19  Heap………………..43  Kilogram…………....20  Litre………………...21  Loaf............................22  Log…………………23  Margarine tin……….24  Maxi bag…………....25  Metre………………..26  Mini bag…………….27  Nut………………….28  Packet……………….29  Pair.............................30  Pieces.........................31  Pot..............................32  Pounds……………...33  Sachet………………34  Set…………………..35  Sheet………………..36  Single.........................37  Stick………………...38  Tonne……………….39  Tree…………………40  Tubers………………41  Yards………..……...42 |
| *INCLUDE: All raw materials, fabricated parts, materials and components used* | | | | | | | Weekly ……………2 | |  |
| *or , fuels that enter the product directly or are used to generate electricity, etc.* | | | | | |  | Fortnightly…………3 | |  |
|  |  |  |  |  |  |  | Monthly…………….4 | |  |
| Now I would like to ask about the cost of materials purchased for your enterprise. | | | | | |  | Quarterly……………5 | |  |
| What operating period can you comfortably give information on your operations? | | | | | |  | Yearly. …………..…6 | |  |
|  |  | | |  |  |  |  | |  |  |
| NO. | DESCRIPTION OF MATERIAL PURCHASED | PRODUCT CODE | UNIT CODE | MATERIALS PURCHASED DURING THE PERIOD | | | | | |
| TOTAL QUANTITY | UNIT PRICE | | TOTAL COST | | |
| GH₵ | Gp | GH₵ | Gp | |
|  |  |  |  |  |  |  |  |  | |
|  |  |  |  |  |  |  |  |  | |
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| PART D1(ii): VALUE OF PRODUCTION AND SALE OF PRODUCTS OF THIS ENTERPRISE **FOR MANUFACTURING,**  **CONSTRUCTION AND MINING AND QUARRYING ACTIVITIES.** | | | | | | | | | | | | | |  |  | | |  | |  |
| FIRST ENTERPRISE | |  |  | |  | |  | |  | |  | | |  |  | | |  | |  |
|  |  |  |  | |  | |  | |  | |  | | |  |  | | |  | |  |
| Now I would like to ask about the value of production and sale of products. | | | | | | | | |  | |  | | |  |  | | |  | |  |
|  |  |  |  |  | | |  | |  | |  | | |  |  | | |  | |  |
| NO. | DESCRIPTION OF PRODUCTS |  |  | TOTAL OUTPUT DURING THE  PERIOD | | | | | | | | | VALUE OF SALES | | | | | |
| PRODUCT | UNIT | DURING THE PERIOD | | | | | |
| CODE | CODE | QTY | | UNIT PRICE | | | | TOTAL VALUE | | | QTY | | | TOTAL VALUE | | |
|  |  |  | | GH₵ | | Gp | | GH₵ | | GHp |  | | | GH₵ | GHp | |
|  |  |  | |  | | |
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|  | TOTAL | //////////// | ///////////// | ///////// | | ///////////// | | /////// | |  | |  | **//////** | | |  |  | |
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| SECTION 10: NON-FARM ENTERPRISE | | |  |  |  |  |  |  |  |
| PART D2(i): QUANTITY AND COST OF MATERIALS PURCHASED FOR **MANUFACTURING**  **CONSTRUCTION AND MINING AND QUARRYING ACTIVITIES** | | | | |  |  |  |  |  |
| SECOND ENTERPRISE | |  |  |  |  |  | Period codes |  | **UNIT CODE** |
| *Complete a separate line for each material purchased.* | | | |  |  |  | Daily ……………..….1 |  | American tin………....02  Balls.............................03  Bar...............................04  Barrel……….………..05  Basket……………......06  Beer bottle…………...07  Bowl…………………08  Box…………………..09  Bucket..........................10  Bunch………………..11  Bundle……………….12  Crate…………………13  Carton……………......14  Dozen..........................15  Fanta bottle…………..16  Fingers…………….....17  Fruit……………….....18  Gallon………………..19  Heap………………….43  Kilogram………….....20  Litre……………….....21  Loaf.............................22  Log…………………..23  Margarine tin………..24  Maxi bag………….....25  Metre………………...26  Mini bag……………..27  Nut…………………...28  Packet……………......29  Pair..............................30  Pieces..........................31  Pot...............................32  Pounds…………….....33  Sachet………………..34  Set……………………35  Sheet……………..…..36  Single...........................37  Stick……………….....38  Tonne………………...39  Tree…………………..40  Tubers………………..41  Yards………..…….....42  Other (specify)………00 |
| *INCLUDE: All raw materials, fabricated parts, materials and components used* | | | | | | | Weekly …………..….2 |  |
| *or , fuels that enter the product directly or are used to generate electricity, etc.* | | | | | |  | Fortnightly ………….3 |  |
|  |  |  |  |  |  |  | Monthly …………….4 |  |
| Now I would like to ask about the cost of materials purchased for your enterprise. | | | | | |  | Quarterly ……………5 |  |
| What operating period can you comfortably give information on your operations? | | | | | |  | Yearly. ………………6 |  |
|  |  | | |  |  |  |  |  |
| NO. | DESCRIPTION OF MATERIAL PURCHASED | PRODUCT CODE | UNIT CODE | MATERIALS PURCHASED DURING THE PERIOD | | | | |
| TOTAL QUANTITY | UNIT PRICE | | TOTAL DELIVERY COST | |
| GH₵ | GHp | GH₵ | GHp |
|  |  |  |  |  |  |  |  |  |
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| SECTION 10: NON-FARM ENTERPRISE | | | |  | |  | |  | |  | | |  | |  |  | | |  | |  |
| PART D2(ii): VALUE OF PRODUCTION AND SALE OF PRODUCTS OF THIS ENTERPRISE FOR **MANUFACTURING, CONSTRUCTION**  **AND MINING AND QUARRYING ACTIVITIES** | | | | | | | | | | | | | | |  |  | | |  | |  |
| SECOND ENTERPRISE | | |  |  | |  | |  | |  | | |  | |  |  | | |  | |  |
|  |  | |  |  | |  | |  | |  | | |  | |  |  | | |  | |  |
| Now I would like to ask about the value of production and sale of products. | | | | | | | | | |  | | |  | |  |  | | |  | |  |
|  |  |  | |  |  | | |  | |  | | |  | |  |  | | |  | |  |
| NO. | DESCRIPTION OF PRODUCTS | PRODUCT  CODE | | UNIT  CODE | QTY | | TOTAL OUTPUT DURING THE PERIOD | | | | | | | VALUE OF SALES | | | | | |
| DURING THE PERIOD | | | | | |
| UNIT PRICE | | | | TOTAL VALUE | | | QTY | | | TOTAL VALUE | | |
| GH₵ | | GHp | | GH₵ | GHp | | GH₵ | GHp | |
|  |  |  | |  |  | |  | |  | |  |  | |  | | |  |  | |
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|  | TOTAL | ///////// | | /////////////// | ///////////// | | ///////// | | //////// | |  |  | | **/////////** | | |  |  | |
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| SECTION 10: NON-FARM ENTERPRISE | | |  |  |  |  |  |  |  |
| PART D3(i): QUANTITY AND COST OF MATERIALS PURCHASED FOR **SERVICES** | | | | |  |  |  |  |  |
| FIRST ENTERPRISE | |  |  |  |  |  | Period codes |  | **UNIT CODE** |
| *Complete a separate line for each material purchased.* | | | |  |  |  | Daily ……………..….1 |  | American tin………....02  Balls.............................03  Bar...............................04  Barrel……….………..05  Basket……………......06  Beer bottle…………...07  Bowl…………………08  Box…………………..09  Bucket..........................10  Bunch………………..11  Bundle……………….12  Crate…………………13  Carton……………......14  Dozen..........................15  Fanta bottle…………..16  Fingers…………….....17  Fruit……………….....18  Gallon………………..19  Kilogram………….....20  Litre……………….....21  Loaf.............................22  Log…………………..23  Margarine tin………..24  Maxi bag………….....25  Metre………………...26  Mini bag……………..27  Nut…………………...28  Packet……………......29  Pair..............................30  Pieces..........................31  Pot...............................32  Pounds…………….....33  Sachet………………..34  Set……………………35  Sheet……………..…..36  Single...........................37  Stick……………….....38  Tonne………………...39  Tree…………………..40  Tubers………………..41  Yards………..…….....42  Other (specify)………00 |
| *INCLUDE: All raw materials, fabricated parts, materials and components used* | | | | | | | Weekly …………..….2 |  |
| *or , fuels that enter the product directly or are used to generate electricity, etc.* | | | | | |  | Fortnightly ………….3 |  |
|  |  |  |  |  |  |  | Monthly …………….4 |  |
| Now I would like to ask about the cost of materials purchased for your enterprise. | | | | | |  | Quarterly ……………5 |  |
| What operating period can you comfortably give information on your operations? | | | | | |  | Yearly. ………………6 |  |
|  |  | | |  |  |  |  |  |
| NO. | DESCRIPTION OF MATERIAL PURCHASED | PRODUCT CODE | UNIT CODE | MATERIALS PURCHASED DURING THE PERIOD | | | | |
| TOTAL QUANTITY | UNIT PRICE | | TOTAL DELIVERY COST | |
| GH₵ | GHp | GH₵ | GHp |
|  |  |  |  |  |  |  |  |  |
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|  | TOTAL | **/////////////** | **//////////////////** | **/////////////////** | **//////////////////** | **////////////** |  |  |

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| SECTION 10: NON-FARM ENTERPRISE | | |  |  |  |  |  |  |  |
| PART D3(ii): QUANTITY AND COST OF MATERIALS PURCHASED FOR **SERVICES** | | | | |  |  |  |  |  |
| SECOND ENTERPRISE | |  |  |  |  |  | Period codes |  | **UNIT CODE** |
| *Complete a separate line for each material purchased.* | | | |  |  |  | Daily ……………..….1 |  | American tin………....02  Balls.............................03  Bar...............................04  Barrel……….………..05  Basket……………......06  Beer bottle…………...07  Bowl…………………08  Box…………………..09  Bucket..........................10  Bunch………………..11  Bundle……………….12  Crate…………………13  Carton……………......14  Dozen..........................15  Fanta bottle…………..16  Fingers…………….....17  Fruit……………….....18  Gallon………………..19  Heap………………….43  Kilogram………….....20  Litre……………….....21  Loaf.............................22  Log…………………..23  Margarine tin………..24  Maxi bag………….....25  Metre………………...26  Mini bag……………..27  Nut…………………...28  Packet……………......29  Pair..............................30  Pieces..........................31  Pot...............................32  Pounds…………….....33  Sachet………………..34  Set……………………35  Sheet……………..…..36  Single...........................37  Stick……………….....38  Tonne………………...39  Tree…………………..40  Tubers………………..41  Yards………..…….....42  Other (specify)………00 |
| *INCLUDE: All raw materials, fabricated parts, materials and components used* | | | | | | | Weekly …………..….2 |  |
| *or , fuels that enter the product directly or are used to generate electricity, etc.* | | | | | |  | Fortnightly ………….3 |  |
|  |  |  |  |  |  |  | Monthly …………….4 |  |
| Now I would like to ask about the cost of materials purchased for your enterprise. | | | | | |  | Quarterly ……………5 |  |
| What operating period can you comfortably give information on your operations? | | | | | |  | Yearly. ………………6 |  |
|  |  | | |  |  |  |  |  |
| NO. | DESCRIPTION OF MATERIAL PURCHASED | PRODUCT CODE | UNIT CODE | MATERIALS PURCHASED DURING THE PERIOD | | | | |
| TOTAL QUANTITY | UNIT PRICE | | TOTAL DELIVERY COST | |
| GH₵ | GHp | GH₵ | GHp |
|  |  |  |  |  |  |  |  |  |
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|  | TOTAL | **/////////////** | **//////////////////** | **/////////////////** | **//////////////////** | **////////////** |  |  |

10.10

SECTION 10: NON-FARM ENTERPRISES

PART D4: COST AND REVENUE OF ENTERPRISE ENGAGED IN **WHOLESALE/RETAIL TRADE**

Which operating period can you comfortably give information about your operations? **(CHECK PAGE 10.10 FOR PERIOND CODES)**

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|  | FIRST ENTERPRISE  ALL ITEMS SOLD | | | | | | Product Code | 1  LAST PURCHASED | | | | | 2  SALES DURING THE PERIOD | | | | | | | | |
| Unit Code | | Quantity Purchased | Unit Cost | | Unit Code | Quantity Sold | | Unit Price | | | Total Amount | | |
| GH¢ | | GHp | GH¢ | | GHp |
| a. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| b. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| c. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| d. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| e. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| f. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| g. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| h. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| i. | T O T A L | | | | | | **/////////////** | **////////////////** | | **//////////////** | **/////////////** | | **////////////////** | **/////////////////** | | **////////////** | | **///////////** |  | |  |
|  | | |  | | |
|  | SECOND ENTERPRISE  ALL ITEMS SOLD | | | | | | Product Code | 3  LAST PURCHASED | | | | | 4  SALES DURING THE PERIOD | | | | | | | | |
| Unit Code | | Quantity Purchased | Unit Cost | | Unit Code | Quantity Sold | | Unit Price | | | Total Amount | | |
| GH¢ | | GHp | GH¢ | | GHp |
| a. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| b. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| c. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| d. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| e. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| f. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| g. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| h. |  | | | | | |  |  | |  |  | |  |  | |  | |  |  | |  |
| i. | T O T A L | | | | | | **/////////////** | **////////////////** | | **///////////////** | **///////////////** | | **////////////////** | **////////////////** | | **////////////** | | **////////** |  | |  |

10.11

SECTION 10: NON-FARM ENTERPRISES

PART D5i: REVENUE OF ENTERPRISE WHICH PROVIDE **SERVICES** OTHER THAN WHOLESALE/RETAIL (e.g. Running Transport, Hairdressing, Barbering,

Repairing, Exchanging of foreign currency, Estate agents, etc.)

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  | |  |  | | |  | |  | |
|  | **FIRST ENTERPRISE**  SERVICE RENDERED | | | | | | | AMOUNT RECEIVED IN PERIOD  GH₡ | GHp | |
| a. | Receipts (Sales) from operation of passenger transport (e.g. taxi, trotro, passenger buses, etc.) | | | | | | |  |  | |
| b. | Receipts (Sales) from freight transport (e.g. haulage trucks, vehicles for conveying sand, refuse, etc.) | | | | | | |  |  | |
| c. | Agency fees, commissions receivable (e.g. estate agents, lotto receivers, insurance agents, sales agents, etc. | | | | | | |  |  | |
| d. | Professional fees receivable (e.g. mechanics, hairdressers, barbers, lawyers, masons, painters, etc) | | | | | | |  |  | |
| e. | Gross profit on foreign exchange business. | | | | | | |  |  | |
| f. | Rents receivable (e.g. renting of machinery, equipment, etc.) | | | | | | |  |  | |
| g. | Other receipts for services rendered (e.g. porters, kayayo, shoeshine, etc.) | | | | | | |  |  | |
| h. | Receipt from other services not elsewhere classified, (specify) | | | | | | |  |  | |
| i. | **T O T A L** | | | | | | |  |  | |
|  | | | | | |  |
|  | **SECOND ENTERPRISE**  SERVICE RENDERED | | | | | | | AMOUNT RECEIVED IN PERIOD  GH₡ | GHp | |
| a. | Receipts (Sales) from operation of passenger transport (e.g. taxi, trotro, passenger buses, etc.) | | | | | | |  |  | |
| b. | Sales of freight transport (e.g. haulage trucks, vehicles for conveying sand, refuse, etc.) | | | | | | |  |  | |
| c. | Agency fees, commissions receivable (e.g. estate agents, lotto receivers, insurance agents, sales agents, etc. | | | | | | |  |  | |
| d. | Professional fees receivable (e.g. mechanics, hairdressers, barbers, lawyers, masons, painters, etc) | | | | | | |  |  | |
| e. | Gross profit on foreign exchange business. | | | | | | |  |  | |
| f. | Rents receivable (e.g. renting of machinery, equipment, etc.) | | | | | | |  |  | |
| g. | Other receipts for services rendered (e.g. porters, kayayo, shoeshine, etc.) | | | | | | |  |  | |
| h. | Receipt from other services not elsewhere classified, (specify) | | | | | | |  |  | |
| i. | **T O T A L** | | | | | | |  |  | |
|  | | |  | | |  |

10.12

SECTION 10: NON-FARM ENTERPRISES

PART D6: PREPARATION AND SALE OF MEALS

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| --- | --- | --- |
| 1. Have you been operating in the past 7 days? Yes………….….1 |  |  |
| No………………2 (>> 8) |  |

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| **O P E R A T I N G I N T H E P A S T 7 D A Y S** | | | | | | | | | | | | |  | |  | **UNIT CODE**  American tin………..02  Balls...........................03  Bar..............................04  Barrel……….……….05  Basket…………….....06  Beer bottle…………..07  Bowl………………...08  Box………………….09  Bucket........................10  Bunch……………….11  Bundle……………...12  Crate………………..13  Carton……………....14  Dozen.........................15  Fanta bottle…………16  Fingers……………...17  Fruit………………...18  Gallon………………19  Heap………………..43  Kilogram…………....20  Litre………………....21  Loaf............................22  Log………………….23  Margarine tin……….24  Maxi bag…………....25  Metre………………..26  Mini bag…………….27  Nut………………….28  Packet……………….29  Pair.............................30  Pieces.........................31  Pot..............................32  Pounds……………...33  Sachet………………34  Set…………………..35  Sheet………………..36  Single.........................37  Stick………………...38  Tonne……………….39  Tree…………………40  Tubers………………41  Yards………..……...42  Other (specify)……..00 |
|  | | 2  How much do you earn from the sale of meals in a day? | | | | 3  How many days during the past 7 days did you prepare meals for sale?  DAYS | | | 4  Total sales of meals for the number of days operated | |  | |  | |  |
| A M O U N T | | | | AMOUNT | |  | |  | |  |
| GH¢ | | | GHp | GH¢ | GHp |  | |  | |  |
|  | | |  |  | | |  |  |  | |  | |  |
|  | | | | | | | | | | | | | | |  |  |
| 5  What is the total cost of ingredients purchased in a day? | | | | | | | | 6  Total cost of ingredients during the past 7 days | | 7  What is the cost of the following inputs during the past 7 days? | | | | |  |
| I T E M | INGREDIENT CODE | | UNIT CODE | AMOUNT | | | | AMOUNT | | INPUT | | AMOUNT | | |  |
|  |  | |  | GH¢ | | | GHp | GH¢ | GHp | GH¢ | | GHp |  |
|  |  | |  |  | | |  |  |  | 1. Firewood/charcoal/saw dust | |  | |  |  |
|  |  | |  |  | | |  |  |  | 2. Gas | |  | |  |  |
|  |  | |  |  | | |  |  |  | 3. Water | |  | |  |  |
|  |  | |  |  | | |  |  |  | 4. Soap | |  | |  |  |
|  |  | |  |  | | |  |  |  | 5. | |  | |  |  |
|  |  | |  |  | | |  |  |  | 6. | |  | |  |  |
|  |  | |  |  | | |  |  |  |  | |  | |  |  |
| TOTAL | ///////// | | ////// |  | | |  |  |  | ////////////////// | |  | |  |  |

10.13

SECTION 10: NON-FARM ENTERPRISES

PART D7: PREPARATION AND SALE OF MEALS

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| **N O T O P E R A T I N G I N T H E P A S T 7 D A Y S** | | | | | | | | | | | | |  | |  | **UNIT CODE**  American tin………..02  Balls...........................03  Bar..............................04  Barrel……….………05  Basket……………....06  Beer bottle………….07  Bowl………………..08  Box…………………09  Bucket.......................10  Bunch………………11  Bundle……………...12  Crate………………..13  Carton……………...14  Dozen........................15  Fanta bottle…………16  Fingers……………...17  Fruit………………...18  Gallon………………19  Heap……………… ..43  Kilogram…………...20  Litre………………...21  Loaf............................22  Log…………………23  Margarine tin……….24  Maxi bag…………...25  Metre………………..26  Mini bag……………27  Nut………………….28  Packet……………....29  Pair.............................30  Pieces.........................31  Pot..............................32  Pounds……………...33  Sachet………………34  Set…………………..35  Sheet………………..36  Single.........................37  Stick………………...38  Tonne……………….39  Tree…………………40  Tubers………………41  Yards………..……...42  Other (specify)…….00 |
|  | | 8  How much do you usually earn from the sale of meals in a day? | | | | 9  How many days do you usually prepare meals for sale in 7 days?  DAYS | | | 10  Total sales of meals for the number of days usually operating in the 7 days | |  | |  | |  |
| A M O U N T | | | | A M O U N T | |  | |  | |  |
| GH¢ | | | GHp | GH¢ | GHp |  | |  | |  |
|  | | |  |  | | |  |  |  | |  | |  |
|  | | | | | | | | | | | | | | |  |  |
| 11  What is the total cost of ingredients usually purchased in a day? | | | | | | | | 12  Total cost of ingredients usually used in the 7 days | | 13  What is the cost of the following inputs usually used in 7 days? | | | | |  |
| I T E M | INGREDIENT CODE | | UNIT CODE | AMOUNT | | | | AMOUNT | | INPUT | | AMOUNT | | |  |
|  |  | |  | GH¢ | | | GHp | GH¢ | GHp | GH¢ | | GHp |  |
|  |  | |  |  | | |  |  |  | 1. Firewood/charcoal/saw dust | |  | |  |  |
|  |  | |  |  | | |  |  |  | 2. Gas | |  | |  |  |
|  |  | |  |  | | |  |  |  | 3. Water | |  | |  |  |
|  |  | |  |  | | |  |  |  | 4. Soap | |  | |  |  |
|  |  | |  |  | | |  |  |  | 5. | |  | |  |  |
|  |  | |  |  | | |  |  |  | 6. | |  | |  |  |
|  |  | |  |  | | |  |  |  |  | |  | |  |  |
| TOTAL | ////////// | | ////// |  | | |  |  |  | ///////////////// | |  | |  |  |

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10.14

SECTION 10: NON-FARM HOUSEHOLD ENTERPRISE

PART E: OTHER REVENUE

IF RESPONDENT ANSWERED ‘YES’ TO PART 10C Q.1 BEGIN AT Q.1

IF ‘NO’ TO PART 10C Q.1, START AT Q.6. CARE MUST BE TAKEN TO ENSURE THAT THE RESPONSES REFER TO GROSS RECEIPTS.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **E**  **N**  **T**  **E**  **R**  **P**  **R**  **I**  **S**  **E** | OPERATING IN THE PAST 2 WEEKS | | | | | | | |  | NOT OPERATING IN THE PAST 2 WEEKS | | | | | | | | 11  How do the gross receipts of this enterprise over the past 12 months compare with the gross receipts for the preceding year?  THIS YEAR’S IS:  Higher………….1  Lower………….2  No difference….3  N/A……………4 |
| 1  During the past 2 weeks how much revenue has been received from the sale of other goods and services by this enterprise? | | 2  During the past 2 weeks, has this enterprise received payments in the form of goods and services?  Yes…..1  No……2  (>> 4) | 3  What was the estimated value? | | 4  During the past 2 weeks, has any of the goods and services produced by this enterprise been consumed by the household members instead of being sold?  Yes………1  No……….2  (>> 11) | 5  What was the value of the products consumed by the household since the past 2 weeks?  **(>> 11)** | | 6  How much revenue is usually received from the sale of other goods and services by this enterprise during a 2 week period? | | 7  Does the enterprise usually receive payments in the form of goods and services?  Yes…..1  No……2  (>> 9) | 8  What is the usual value of the payments in the form of goods and services during any 2 week period? | | 9  Are some of the goods and services produced by this enterprise usually consumed by the household instead of being sold?  Yes……1  No……..2  (>> 11) | 10  What is the value of the products usually consumed by the household instead of being sold over a 2 week period? | |
| AMOUNT | | VALUE | | AMOUNT | | AMOUNT | | AMOUNT | | AMOUNT | |
| GH¢ | GHp | GH¢ | GHp | GH¢ | GHp | GH¢ | GHp | GH¢ | GHp | GH¢ | GHp |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

10.15

SECTION 10: NON-FARM ENTERPRISES

PART E1: OTHER REVENUE

**FIRST ENTERPRISE** . (***TICK THE APPROPRIATE BOX)***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Yes >>**A**  No >>**B** | **OPERATING** |  |  | **NOT OPERATING** |  |  |  |
|  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **FIRST ENTERPRISE**  **A** | O P E R A T I N G  IN THE PAST TWO WEEKS | | | |  | **FIRST ENTERPRISE**  **B** | N O T O P E R A T I N G  IN THE PAST TWO WEEKS | | | |
| How much was earned through the provision of the following services during the past  ……………………………………..? | | | | How much is **usually** earned through the provision of the following services in the past  ……………………………………..? | | | |
| 1 Month? | | 3 Months? | | 1 Month? | | 3 Months? | |
| AMOUNT | | AMOUNT | | AMOUNT | | AMOUNT | |
| (GH¢) | GHp | (GH¢) | GHp | (GH¢) | GHp | (GH¢) | GHp |
|  | a Delivery of goods sold |  |  |  |  | a Delivery of goods sold |  |  |  |  |
|  | b Provision of other services |  |  |  |  | b Provision of other services |  |  |  |  |
|  | c Rental of buildings |  |  |  |  | c Rental of buildings |  |  |  |  |
|  | d Rental of machinery and  transport equipment |  |  |  |  | d Rental of machinery and  transport equipment |  |  |  |  |
|  | e Commissions received |  |  |  |  | e Commissions received |  |  |  |  |
|  | f Royalties, copyright, etc.  belonging to the enterprise |  |  |  |  | f Royalties, copyright, etc.  belonging to the enterprise |  |  |  |  |
|  | g Storage and handling fees |  |  |  |  | g Storage and handling fees |  |  |  |  |
|  | h Inspection and valuation fees |  |  |  |  | h Inspection and valuation fees |  |  |  |  |
|  | i Sale of scrap |  |  |  |  | i Sale of scrap |  |  |  |  |
|  | j Gain on sale of fixed assets |  |  |  |  | j Gain on sale of fixed assets |  |  |  |  |
|  | k. Other (specify) |  |  |  |  | k. Other (specify) |  |  |  |  |

10.16

SECTION 10: NON-FARM ENTERPRISES

PART E2: OTHER REVENUE

**SECOND ENTERPRISE** . (***TICK THE APPROPRIATE BOX)***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Yes >>**A**  No >>**B** | **OPERATING** |  |  | **NOT OPERATING** |  |  |  |
|  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **SECOND ENTERPRISE**  **A** | O P E R A T I N G  IN THE PAST TWO WEEKS | | | |  | **SECOND ENTERPRISE**  **B** | N O T O P E R A T I N G  IN THE PAST TWO WEEKS | | | |
| How much was earned through the provision of the following services during the past  ……………………………………..? | | | | How much is **usually** earned through the provision of the following services in the past  ……………………………………..? | | | |
| 1 Month? | | 3 Months? | | 1 Month? | | 3 Months? | |
| AMOUNT | | AMOUNT | | AMOUNT | | AMOUNT | |
| (GH¢) | GHp | (GH¢) | GHp | (GH¢) | GHp | (GH¢) | GHp |
|  | a Delivery of goods sold |  |  |  |  | a Delivery of goods sold |  |  |  |  |
|  | b Provision of other services |  |  |  |  | b Provision of other services |  |  |  |  |
|  | c Rental of buildings |  |  |  |  | c Rental of buildings |  |  |  |  |
|  | d Rental of machinery and  transport equipment |  |  |  |  | d Rental of machinery and  transport equipment |  |  |  |  |
|  | e Commissions received |  |  |  |  | e Commissions received |  |  |  |  |
|  | f Royalties, copyright, etc.  belonging to the enterprise |  |  |  |  | f Royalties, copyright, etc.  belonging to the enterprise |  |  |  |  |
|  | g Storage and handling fees |  |  |  |  | g Storage and handling fees |  |  |  |  |
|  | h Inspection and valuation fees |  |  |  |  | h Inspection and valuation fees |  |  |  |  |
|  | i Sale of scrap |  |  |  |  | i Sale of scrap |  |  |  |  |
|  | j Gain on sale of fixed assets |  |  |  |  | j Gain on sale of fixed assets |  |  |  |  |
|  | k. Other (specify) |  |  |  |  | k. Other (specify) |  |  |  |  |

10.17

SECTION 10: NON-FARM ENTERPRISES

PART F1: OTHER EXPENDITURE

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| FIRST ENTERPRISE | | MONTH |  |  | YEAR | 2 | 0 | 1 |  |
|  |  |  |  |  |  |  |  |  |  |

Now I would like to ask about the expenses of your ………………………. (THE FIRST ENTERPRISE). Please do not include expenses for the household or for any other enterprise.

|  |  |  |
| --- | --- | --- |
| 1. Has the enterprise been operating during the past two weeks? Yes………….….1 |  |  |
| No………………2 (>> G1) |  |

OPERATING IN THE PAST WEEKS

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 1  FIRST ENTERPRISE | 2  During the past 12 months, has the enterprise spent anything on ................?  Yes.........1  No..........2  (>> 8) | 3  Do you pay for .......... at least once a week?  Yes..........1  No...........2 | 4  How many times was .................... paid for during the past 12 months? | 5  How much did you spend on ................. during the past 2 weeks? | | 6  How much did you spend on ......................... during the past 3 months? | | 7  How much did you spend on .......................... during the past 12 months? | | 8  During the past 12 months, was ......................... available when you needed/wished to purchase it?  Always............................1  Often...............................2  Not often.........................3  Not need ........................4  No...................................5 | 8i  Does the enterprise share any …… with the household for residential purposes?  Yes…………….1  No……………..2 |
| OTHER EXPENDITURE ON……. | AMOUNT | | AMOUNT | | AMOUNT | |
| GH¢ | GHp | GH¢ | GHp | GH¢ | GHp |
| 01 | Taxes |  |  |  |  |  |  |  |  |  | ***/////////////////////////////////////////*** | ***//////////////////////////////////*** |
| 02 | Other Expenditure on rrticles for resale |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 03 | Rents on land and buildings |  |  |  |  |  |  |  |  |  | ***/////////////////////////////////////////*** |  |
| 04 | Raw materials |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 05 | Travelling and Transport (T&T) |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 06 | Fuel and lubricants |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 07 | Electricity |  |  |  |  |  |  |  |  |  |  |  |
| 08 | Water |  |  |  |  |  |  |  |  |  |  |  |
| 09 | Telephone-mobile & fixed line |  |  |  |  |  |  |  |  |  |  |  |
| 10 | Printing/stationery/postage/packaging |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 11 | Spare parts |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 12 | Repairs/maintenance of fixed assets |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 13 | Lease of machinery or transport equipment |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 14 | Advertising/computer service |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 15 | Bank charges (excl. Bank interest charges) |  |  |  |  |  |  |  |  |  | ***/////////////////////////////////////////*** | ***//////////////////////////////////*** |
| 16 | Training |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 17 | Treatment/disposal of waste products |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 18 | Uniform and clothing |  |  |  |  |  |  |  |  |  |  | ***//////////////////////////////////*** |
| 19 | Accident claims |  |  |  |  |  |  |  |  |  | ***/////////////////////////////////////////*** | ***//////////////////////////////////*** |
| 20 | Other (specify)................................................. |  |  |  |  |  |  |  |  |  | ***/////////////////////////////////////////*** | ***//////////////////////////////////*** |

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SECTION 10: NON-FARM ENTERPRISES

PART F2: OTHER EXPENDITURE

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| SECOND ENTERPRISE | | MONTH |  |  | YEAR | 2 | 0 | 1 |  |
|  |  |  |  |  |  |  |  |  |  |

Now I would like to ask about the expenses of your ………………………. (THE SECOND ENTERPRISE). Please do not include expenses for the household or for any other enterprise.

|  |  |  |
| --- | --- | --- |
| 9. Has the enterprise been operating during the past two weeks? Yes………….….1 |  |  |
| No………………2 (>> G1) |  |

OPERATING IN THE PAST 2 WEEKS

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | SECOND ENTERPRISE | 10  During the past 12 months, has the enterprise spent anything on ................?  Yes.........1  No..........2  (>> 16) | 11  Do you pay for .......... at least once a week?  Yes..........1  No...........2 | 12  How many times was .................... paid for during the past 12 months? | 13  How much did you spend on ................. during the past 2 weeks? | | 14  How much did you spend on ......................... during the past 3 months? | | 15  How much did you spend on .......................... during the past 12 months? | | 16  During the past 12 months, was ......................... available when you needed/wished to purchase it?  Always............................1  Often...............................2  Not often.........................3  Not need ........................4  No...................................5 | 16i  Does the enterprise share any …… with the household for residential purposes?  Yes…………….1  No……………..2 |
| OTHER EXPENDITURE ON….. | AMOUNT | | AMOUNT | | AMOUNT | |
| GH¢ | GHp | GH¢ | GHp | GH¢ | GHp |
| 01 | Taxes |  |  |  |  |  |  |  |  |  | ***/////////////////////////////////////////*** |  |
| 02 | Other expenditure on articles for resale |  |  |  |  |  |  |  |  |  |  |  |
| 03 | Rents on land and buildings |  |  |  |  |  |  |  |  |  | ***/////////////////////////////////////////*** |  |
| 04 | Raw materials |  |  |  |  |  |  |  |  |  |  |  |
| 05 | Travelling and Transport (T&T) |  |  |  |  |  |  |  |  |  |  |  |
| 06 | Fuel and lubricants |  |  |  |  |  |  |  |  |  |  |  |
| 07 | Electricity |  |  |  |  |  |  |  |  |  |  |  |
| 08 | Water |  |  |  |  |  |  |  |  |  |  |  |
| 09 | Telephone-mobile and fixed line |  |  |  |  |  |  |  |  |  |  |  |
| 10 | Printing/stationery/postage/packaging |  |  |  |  |  |  |  |  |  |  |  |
| 11 | Spare parts |  |  |  |  |  |  |  |  |  |  |  |
| 12 | Repairs/maintenance of fixed assets |  |  |  |  |  |  |  |  |  |  |  |
| 13 | Lease of machinery or transport equipment |  |  |  |  |  |  |  |  |  |  |  |
| 14 | Advertising/computer service |  |  |  |  |  |  |  |  |  |  |  |
| 15 | Bank charges (excl. Bank interest charges) |  |  |  |  |  |  |  |  |  | ***/////////////////////////////////////////*** |  |
| 16 | Training |  |  |  |  |  |  |  |  |  |  |  |
| 17 | Treatment/disposal of waste products |  |  |  |  |  |  |  |  |  |  |  |
| 18 | Uniform and clothing |  |  |  |  |  |  |  |  |  |  |  |
| 19 | Accident claims |  |  |  |  |  |  |  |  |  | ***/////////////////////////////////////////*** |  |
| 20 | Other (specify)................................................. |  |  |  |  |  |  |  |  |  | ***/////////////////////////////////////////*** |  |

10.19

SECTION 10: NON-FARM ENTERPRISES

PART G1: ASSETS OF THE ENTERPRISE

0

2

1

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| FIRST ENTERPRISE | | MONTH |  |  | YEAR |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

Now I would like to ask about the assets of your ………………………. (THE FIRST ENTERPRISE). Please do not include expenses for the household or for any other enterprise.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | I T E M | 1  Does/has the enterprise own/ undertaken ......................?  Yes....................1  No.....................2  (>> NEXT ITEM) | | | 2  How long ago did you obtain this.....................?  **(NO. OF YEARS)** | | | 3  What was the value of .................. at the time of purchase? | | | 4  Did the enterprise obtain any ................... during the past 12 months?  Yes.........1  No...........2  (>> 6) | 5  What is the value of ...................... purchased in the past 12 months?  **(IF GIFT PUT 0)** | 6  For how much can **ALL** .................... be sold today? | 7  Does the enterprise share any …… with the household for household  purposes?  Yes………….1  No…………….2 |
| 1st | 2nd | 3rd | YEARS | | | VALUE GH¢ | | | AMOUNT | AMOUNT |
| 1st | 2nd | 3rd | 1st | 2nd | 3rd | GH¢ | GH¢ |  |
| 01 | Land |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 02 | Improved Land |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 03 | Residential Buildings |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 04 | Office building/factory |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 05 | Other Buildings(eg. Warehouse) |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 06 | Passenger vehicle |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 07 | Goods distribution vehicle |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 08 | Motor hearse |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 09 | Ambulance |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 10 | Other vehicle |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 11 | Motor bikes |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 12 | Carts |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 13 | Boats |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 14 | Bicycles |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 15 | Machinery/Equipment/Tools |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 16 | Tri cycle |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 17 | Other (specify).................... |  |  |  |  |  |  |  |  |  |  |  |  |  |
| a. | Other (specify).................... |  |  |  |  |  |  |  |  |  |  |  |  |  |
| b. | Other (specify).................... |  |  |  |  |  |  |  |  |  |  |  |  |  |
| c. | Other (specify).................... |  |  |  |  |  |  |  |  |  |  |  |  |  |

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SECTION 10: NON-FARM ENTERPRISES

PART G2: ASSETS OF THE ENTERPRISE

0

2

1

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| SECOND ENTERPRISE | | MONTH |  |  | YEAR |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

Now I would like to ask about the assets of your ………………………. (THE SECOND ENTERPRISE). Please do not include expenses for the household or for any other enterprise.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | I T E M | 1  Does/has the enterprise own/ undertaken .....................?  Yes....................1  No.....................2  (>> NEXT ITEM) | | | 2  How long ago did you obtain this.....................?  **(NO. OF YEARS)** | | | 3  What was the value of .................. at the time of purchase? | | | 4  Did the enterprise obtain any .................. during the past 12 months?  Yes........................1  No.........................2  (>> 6) | 5  What is the value of ...................... purchased in the past 12 months?  **(IF GIFT PUT 0)** | 6  For how much can .................... be sold today? | 7  Does the enterprise share any …… with the household for household purposes?  Yes……………1  No…………….2 |
| 1st | 2nd | 3rd | YEARS | | | VALUE | | | AMOUNT | AMOUNT |
| 1st | 2nd | 3rd | GH¢ | GH¢ | GH¢ | GH¢ | GH¢ |  |
| 01 | Land |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 02 | Improved Land |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 03 | Residential Buildings |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 04 | Office building/factory |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 05 | Other Buildings(e.g. warehouse) |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 06 | Passenger vehicle |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 07 | Goods/distribution vehicle |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 08 | Motor hearse |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 09 | Ambulance |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 10 | Other vehicle |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 11 | Motor bikes |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 12 | Carts |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 13 | Boats |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 14 | Bicycles |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 15 | Machinery/Equipment/Tools |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 16 | Tri cycle |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 17 | Other (specify).................... |  |  |  |  |  |  |  |  |  |  |  |  |  |
| a. | Other (specify).................... |  |  |  |  |  |  |  |  |  |  |  |  |  |
| b. | Other (specify).................... |  |  |  |  |  |  |  |  |  |  |  |  |  |
| c. | Other (specify).................... |  |  |  |  |  |  |  |  |  |  |  |  |  |

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SECTION 10: NON-FARM ENTERPRISES

PART H: CONSUMPTION, PAYMENTS AND SAVINGS OF ENPTERPRISE

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| E  N  T  E  R  P  R  I  S  E  N  U  M  B  E  R | 1  Since the past two weeks, has any of the goods and services produced by this enterprise been consumed by the household members instead of being sold?  Yes…………1  No…………..2 (>> 3) | 2  What was the value of the products consumed by the household since the past 2 weeks? | | | | | | | 3  How much money from this enterprise usually goes to the household? | | | 4  How much money from this enterprise usually goes to you personally (owner) | | |  | **TIME UNIT** | | |  |
|  | Daily……….1  Weekly……..2  Fortnightly…3  Monthly……4  Quarterly……5 | | |  |
|  | Yearly………6 | | |  |
| AMOUNT | | | | | | | AMOUNT | | TIME UNIT | AMOUNT | | TIME UNIT |  |  | | |  |
| GH¢ | | | | GHp | | | GH¢ | GHp |  | GH¢ | GHp |  |  |  | | |  |
| 1 |  |  | | | |  | | |  |  |  |  |  |  |  | |
| 2 |  |  | | | |  | | |  |  |  |  |  |  |  | |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  | |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  | |
|  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  | |
| E  N  T  E  R  P  R  I  S  E  N  U  M  B  E  R | After deducting the business expenditure, do you usually use the income from the enterprise…………………………………. | | | | | | | | | | | | | | | | |
| 5  For payments to other households?  Yes………1  No……….2 (>> 7) | 6  What is the amount? | | | | 7  For savings for the enterprise?  Yes………..1  No…………2 (>> 9) | | | 8  What is the amount? | | | 9  For any other purpose?  Yes……..1  No………2  (>> Next Item) | 10  What is the amount? | | | | |
| AMOUNT | | | TIME UNIT | AMOUNT | | TIME UNIT | AMOUNT | | TIME UNIT | | |
| GH¢ | | GHp | GH¢ | GHp | GH¢ | GHp |
| 1 |  |  | |  |  |  | | |  |  |  |  |  |  |  | | |
| 2 |  |  | |  |  |  | | |  |  |  |  |  |  |  | | |

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